

The Manager,
Doon Castle International School
SURVEY NO.598/1 RIGHT TURN TO,MAKARABA CROSS ROADS NEXT TO
GUJARAT,AHMEDABAD, 380058
(M: 079-8000334520)

Subject :- REQUEST FOR CHANGE OF NAME OF THE SCHOOL-Regarding
Ref : Application No. : - CN-00522-2627, Dated: 20/08/2025.
From - COSMOS CASTLE INTERNATIONAL SCHOOL(Old)
To - Doon Castle International School(New)

Sir/Madam,

This is with reference to school application No.-CN-00522-2627, dt.20/08/2025 on the subject cited above.

In this connection, I am directed to convey approval of the Board for change in school/Trust name as per the details mentioned below on the basis of permission granted by the State Education Department and supporting documents submitted by the school.

Category	From	To
Change of name of school	COSMOS CASTLE INTERNATIONAL SCHOOL (Old)	Doon Castle International School (New)

Sl. No.	GENERAL CONDITIONS
1	The approval is based upon the documents /data/information uploaded by the school online. The Manager and Principal of the school shall be held responsible for its genuineness. In case of any document found to be fake/forged/fabricated/tampered, the application of the school is liable to be rejected and the school shall be liable for imposition of any of the penalties and necessary action will be initiated against the school as deemed fit, under clause 10.1.16 of Affiliation Bye Laws, 2018.
2	The school is required to renew Building Safety and Fire Safety certificates on regular basis.
3	The school will not run any branch or part of school with old school name and will not use its old school name in any manner in future.
4	In case of land documents are presently in the old name of school, the school will be required to submit revised land documents in favor of revised name of school/society/trust/company within one month.
5	The approval is subject to final outcome of pending legal case/ litigation and any other issues arising out of change of name of school and Board shall not be responsible for any dispute/legal issue arising out of change of name of school.
6	The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.

7	The school may make provision to establish rain water harvesting system in their school premises as per Board's circular no. CBSE/AFF./AC/RWH/2025 dated 24.03.2025.
“The school shall possess valid Fire Safety certificate, Building safety certificate and Water and Sanitation Certificate along with other essential documents during functioning of the school which shall be renewed from time to time as per norms”.	
8	It is the responsibility of the School to not use the old Trust/ Society name in future in any manner.
9	School is required to upload Self Certificate duly signed by Principal, authorised signatory of Trust/ Society/ Company and Manager alongwith Stamp.

DEPUTY SECRETARY/JOINT SECRETARY/DIRECTOR (AFF.)

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